

STATUTE OF THE UNIVERSITY CENTRE FOR INTERNATIONAL SOLIDARITY – CIS

ART. 1 (PREAMBLE)

1. The University Center for International Solidarity (CIS), hereinafter, the “Centre”, has been established at Università Cattolica del Sacro Cuore, hereinafter, the “Università Cattolica”.
2. The Centre has the purpose of carrying out activities and projects at the headquarters in Milan. The Centre will be supported by the structures of the Università Cattolica which are interested in the aims of the Centre.
3. The Centre shall last four academic years, renewable.
4. The Rector represents the Centre before third parties.

ART. 2 (ESTABLISHING PURPOSE)

1. The objective of the Centre is to promote and finalize both basic and applied scientific activities related to the culture and practice of international solidarity and concrete solidarity initiatives, especially in the field of social welfare and in support of emerging countries. This aim is pursued according to the social doctrine of the Church. Research activity and initiatives may also be achieved with the collaboration of professors and researchers from other universities, public and private institutions, and highly qualified professionals.
2. The objectives of the Centre will be primarily met by way of:
 - a) the promotion of collaboration agreements and conventions with Italian and non-Italian structures, and the search of funding for research programs and solidarity projects;
 - b) the promotion of solidarity in favor of emerging countries, throughout the collaboration with universities and health facilities operating there;
 - c) the organization of domestic or international seminars, conferences, debates, meetings;
 - d) the promotion of training activities for participants in solidarity programs;
 - e) the publication of the results of the researches carried out.

ART. 3 (BODIES)

1. The Centre’s governance is vested with:
 - a) the President;
 - b) the Director;
 - c) the Management Board;
 - d) the Scientific Committee.

ART. 4 (PRESIDENT)

1. The President of the Centre is the Rector, or his delegate, who convenes and chairs the Management Board.

**ART. 5
(DIRECTOR)**

1. The Director of the Centre shall be appointed by the Rector, upon proposal of the Management Board. The Management Board shall identify the Director among the full professors at the Università Cattolica. The Director shall serve a term of office of four academic years and may be reconfirmed for two additional mandates only.
2. The Director:
 - a) supervises the functioning of the Centre and coordinates its activities;
 - b) is responsible for the application of the decisions taken by the Management Board;
 - c) convenes and chairs the Scientific Committee;
 - d) is responsible for the handling of the Centre's funding and must adhere to the University's general administrative and accounting regulations. He shall not waver from the programs approved by the Management Board;
 - e) shall make the Rector aware, through the Administrative Offices, of an annual report on the activities finalized in accord with the final financial statements.

**ART. 6
(GOVERNING BOARD)**

1. The Management Board shall serve a term of office of four academic years and shall include:
 - a) from three to nine members, appointed by the Rector; at least half of the members are to be professors at the Università Cattolica;
 - b) the Administrative Director of the Università Cattolica or his delegate.
2. The Management Board:
 - a) identifies among the full Professors of the Università Cattolica the appointee as Director;
 - b) identifies among its members a secretary who shall be in charge of preparing the minutes of the meetings and forwarding them to the competent administrative offices;
 - c) identify appointees of the Scientific Committee to be proposed to the Rector;
 - d) assist the Director in managing the Centre's activities;
 - e) approves the program of the Centre's activities and prepares an annual report on illustrating the finalized activities;
 - f) approves the annual budget and the final financial statements, in collaboration of the administrative offices of the Università Cattolica for their drafting. The annual budget and the final financial statements shall be redacted in accord with the general administrative-accounting regulations procedures;
 - g) proposes any amendments to the Centre's Statute;
 - h) shall request the Academic Senate the renewal of the Centre, within three months from the deadline.
3. The Management Board must be convened at least twice a year. Meetings may also be held in telematic form, if explicitly requested.

**ART. 7
(SCIENTIFIC COMMITTEE)**

1. The Scientific Committee serves a term of office of four academic years. It is composed of a maximum of twelve selected members among full professors and research fellows at the

Università Cattolica, or from external experts of high academic and professional stature. The members of the Scientific Committee are appointed by the Rector upon the proposal of the Management Board.

2. The Scientific Committee has the task of scientific guidance on the activities and research programs of the Centre.
3. The meetings of the Scientific Committee may also be held in telematic form.

ART. 8 (FUNDING)

1. The Centre shall ensure economic and financial equilibrium by means of:
 - a) income from orders, contracts or agreements with bodies, enterprises, associations, public and private institutions;
 - b) contributions from public or private bodies and institutions;
 - c) any contributions from the University's budget.

ART. 9 (ADMINISTRATION)

1. The administration of the Centre is entrusted to the administrative offices of the Università Cattolica, which will oversee on the compliance with the general administrative-accounting rules and will collaborate in compiling the budget and final financial statements.

ART. 10 (FINAL RULES)

1. For anything not expressly provided for in these by-laws, the rules of the by-laws and regulations of the Università Cattolica shall apply.

Please note: this Statute was originally written in Italian and has been translated into English for easy reference only. The Italian version will be considered definitive for any questions of interpretation